

Portland Harbor Community Advisory Group
Draft Minutes for April 9, 2003

6 PM to 8:10 PM

Facilitator:

xMark Burton

CAG Members Present:

Neighborhood Associations:

Robin Plance	St. Johns	Chair, administrative committee coordinator
Larry Talbert	HiNoon	
Cathy Crawford	University Park	

Business:

Steve Gunther	Progressive Products and Services
---------------	-----------------------------------

Environment:

Rhett Lawrence	OSPIRG	
Dorothy Shoemaker	Sierra Club	Secretary, evaluation committee coordinator

Recreation:

Travis Williams	Willamette Riverkeeper
-----------------	------------------------

Public Health:

Jane Haley-Harris	OCEH
-------------------	------

At-Large:

xJim Robison	Citizen
xJoe Keating	Oregon Wildlife Federation – Education and Outreach coordinator

Other Participants:

xFenix Grange	DEQ
xSue Safford	Port of Portland
xAmanda Guay	DHS
xAndrew Epstein	OCEH Intern/PSU Student
xTara Martich	EPA
xJudy Smith	EPA
xTom Chisolm	Citizen
xMary Bradford	OCEH
xBarbara Smith	LWG
xMark Stephan	Citizen
xJosh Fleming	Citizen

xLiza Shaw	Citizen
xJim Anderson	DEQ

Excused:

Georgia Richmond	Citizen
Rob De Graff	Portland Business Alliance

.....

Mark Burton facilitated part of the meeting. Robin Plance ran the rest of the meeting.

Introductions were made. We approved 6 more months of use of the conference room for our meetings. Judy Smith brought a cake in honor of the CAG's first birthday.

Steve Gunther suggested we consider the accomplishments of the CAG over the last year, and set goals with a view to assessing and reporting the CAG's accomplishments and contributions annually. This idea went to the Education and Outreach committee.

Fenix Grange said that we do not have to use the Oregon open meeting law.

Discussion of minute taking: Should each vote have who moved it, who seconded, and how the vote went? Also, the meeting last month ended at 8, not 7 PM.

The Chair sets the agenda, but Steve feels the administrative committee should be consulted before it goes out in draft form to the CAG as a whole. We decided to wait on this decision.

The minutes were finally accepted. MOVED: JR SECONDED: JK AGREED by ALL

Portland Harbor 101

Judy Smith ran through some powerpoint slides which are available in printout form. She covered the basics that we have heard before, but in thorough detail.

Judy introduced Tara Martich of the EPA, who works with Chip Humphrey in Seattle. She's a project manager.

Some detail from the presentation includes:

There were already two Superfund sites here at the Portland Harbor. One was Gould, and the other was McCormick & Baxter.

Cathy Crawford arrived.

The Superfund Remedial Process includes:

1. Preliminary Assessment/Site Investigation
2. Hazard Ranking System scoring

3. NPL site listing process
4. Remedial Investigation/Feasibility Study
5. Proposed Plan
6. Record of Decision
7. Remedial Design
8. Remedial Action
9. Operation and Maintenance
10. Deletion

Jane Haley-Harris (JH-H) asked if a record of decision can be amended. Judy said yes.

The goal to delete by a certain date is not set this early in the Superfund process.

Clean-up methods include:

- Dredging/excavation
- In-site capping
- Monitored natural recovery
- Innovative technologies

Mark Stephan explained that there will be several options considered. At this point, cost comes in as a factor. The decision is guided partly by how much it will cost.

EPA wants responses to the new Work Plan by June 1, 2003.

EPA wrote comments on the first draft of the Work Plan, They were never sent to CAG members. This omission occurred during a change in leadership at the EPA. Judy Smith apologized, and will send it to us. Joe Keating pointed out the omission. He had requested the letter and reminded Judy.

Steve, Robin, Jane told Tara we would like a response to the CAG on our comments about the Work Plan draft 1. She said she will send a letter written two months ago.

The EPA ok'd the initial Work Plan for the 2002 season sampling. Fish sampling was done last year. This year they were concentrate on the sediment. Data from the fish testing will be available this summer. It will be analyzed for gaps, and further testing will be planned.

The EPA hasn't decided on testing sturgeon, lamprey, clams, etc. Fish would be studied in Round 2. The EPA is working to find other, non-LWG ways of funding study.

The LWG does a Baseline Risk Assessment (BRA). If the fish are studied outside the Superfund process, not included in the BRA.

EDUCATION AND OUTREACH. Joe Keating reported that the questionnaire and website are in process. He is working on getting us out into the community.

Dorothy Shoemaker remains webmaster. The site is portlandharborcag.org

The website is due up sometime in May, 2003.

There is a possible source of funding called the Metro Enhancement Grant.

EVALUATION COMMITTEE. Dorothy Shoemaker organized a meeting at Steve Gunther's house on Thursday, April 17, 2003 from 6 to 8 PM. The time was agreed upon.

ADMINISTRATIVE COMMITTEE. Robin Plance wanted to discuss the bylaws and the membership.

There are 6 neighborhood associations impacted by the Superfund cleanup. We agreed that each should have a representative, if there are such people available for participation.

Various minor modifications were made to the Bylaws.

Cathy suggested limiting membership to one standing committee each. This decision was postponed.

\$9.00 were donated for pizza. The cost of refreshments was \$12.00.

Notification of meetings is by email.

We decided against Cathy's proposal for now, on condition that the Bylaws be voted on periodically.

MOTION to accept the Bylaws as revised. MOVED JR, SECONDED JK, all AGREED.

Robin will send out amended, accepted bylaws.

Next meeting, Robin will lead a discussion of the Work Plan.

Jane Haley-Harris will represent OCEH on the CAG, in the public health category. Joe Keating moves to the At-Large category, representing the Oregon Wildlife Federation.

Steve will present an analysis of impact on employment due to the Superfund cleanup of the Portland Harbor.

The meeting ADJOURNED at 8:10 PM.

ADDENDUM: Bylaws Changes

Based on Robin Plance's memory.

Some changes pertained to grammar. Robin states who he remembers making recommended changes if possible, but the names might not be correct.

Article II, membership, section 4. Voting. Change "All member of..." to "All members of..." this was mentioned by Cathryn.

Article III, meetings, section 2. Agenda. Change "The Chairman shall prepare the agenda for general PHCAG meetings." To "The Chairman shall prepare the agenda for general PHCAG meetings with input from CAG membership." This was brought up by Steve who wished it be stated with emphasis on the Administration Committee having input. Rhett and the group stated that with the sentence stating "with input from CAG membership" it should suffice and consensus of the CAG followed. Steve agreed to accept it as stated.

Article III, meetings, section 5. This section was discussed as to if we need to state this. And will this hold us to procedures we do not need at this time. Mandy from DEQ had checked with DEQ lawyer and stated that it is not required for us. By consensus of the CAG this section was removed.

Article IV, positions/elections, section 1. B) Secretary. 1) Description. a) Attend all PHCAG meetings. I think Jim brought this up as not necessary and there was some discussion that this would be a given. So by consensus again this line was removed and all following lines were to be redressed as a) - d).

Article V, committees, section 1. Formation. "Committees shall be established whether standing, ad hock, or special, PHCAG deems necessary." I think Rhett did not like my spelling of ad hock, so the "k" in "hock" was removed to form with society's spelling standards.

Article IX, grievance procedure, was change to Article VIII, by an outcry from the committee for not following numerical procedures also by society's standards.

Article X, Procedure for consideration of proposals, was also renumbered to Article IX, again by consensus.

Article X, section 1. "Any person, group or government agency may propose in writing for..." was changed to "...may make a proposal in writing..." I don't remember who brought this up but it seems it was either Jim, Rhett or Cathryn, but I can't be sure.

Article XI was changed to Article X.